LIFESAVING INTERVENTION EDUCATION

POLICY:

All employees designated by department managers will be required to complete appropriate education in lifesaving interventions.

SCOPE:

All employees.

PURPOSE:

The purpose of this Policy is to ensure that appropriate employees of all Lancaster General Health (“LG Health”) facilities shall be educated in lifesaving interventions as healthcare organizations are faced with frequent situations in which lifesaving interventions arise with patients, guests, and/or staff.

DEFINITIONS:

Lifesaving Interventions – Include cardiopulmonary resuscitation (“CPR”), Advanced Cardiac Life Support (“ACLS”), Advanced Trauma Care for Nurses (“ATCN”), Advanced Trauma Life support (“ATLS”) and Pediatric Advanced Life Support (“PALS”).

Competency – Demonstrates the appropriate steps in performing life saving intervention. Employees will be considered competent if they have satisfactorily completed the appropriate educational program(s) which include bed-side or mock scenarios. Employees who have completed the required education but demonstrate lack of competency will remediate at the earliest opportunity.

PROCEDURE:

1. Department managers will:
   
a. Designate which employees shall complete the various lifesaving intervention educational programs as well as ensure that CPR instruction is completed within the specified time frame.

   b. Include notation regarding the completion of education in employee files maintained within the department.

2. Employees in positions involved in direct patient care and designated to obtain lifesaving intervention education will complete, no later than 30 days after employment begins, CPR training as part of the departmental new employee
orientation process. Employees will not be assigned direct patient care responsibilities if this procedure is not followed. Furthermore:

a. Designation for this education will be made by department managers based on an employee’s assigned position.

b. Employees with bona fide health conditions precluding education sessions or the exercise of lifesaving interventions may be exempted by their department manager. However, such employees may not be assigned direct patient care responsibilities if CPR competency is a job requirement.

c. Additional lifesaving intervention education as needed, based on assigned job responsibilities, will be completed within the time frame specified by the department manager.

3. To maintain competency in required lifesaving interventions, recertification must be completed every two years.

4. Departments and individuals assigned to deliver the various educational sessions will schedule and conduct the specified classes.

RESPONSIBILITIES:

1. The Training Center Coordinator (“TCC”) will:

   a. Serve as Coordinator of all CPR education and credentialing

   b. In conjunction with the Division of Corporate Education ("DCE"), maintain CPR manikins and educational materials for all personnel.

   c. Provide CPR training for the community

2. Division of Corporate Education personnel will:

   a. In conjunction with the TCC, maintain CPR manikins and associated educational materials for all LGH personnel.

   b. Provide CPR education for all LGH employees, except those departments who have certified CPR instructors. In the event an employee is unable to maintain their CPR certification due to scheduling issues, the employee has the responsibility to seek certification through another CPR certified instructor outside of the Division of Corporate Education.

   c. Provide ACLS Courses for all LG Health employees and approved healthcare professionals who are required to have said certification.
3. The Trauma Service will provide ATLS and ATCN training for hospital employees and approved health care professionals.

4. Certified CPR, ACLS, ATLS, ATCN and PALS instructors will:
   a. Ensure instructor certification is current prior to providing any educational session.
   b. Maintain educational records in lifesaving interventions

**Audience:** All Employees

**Date Issued:** 06/17/1994

**Date Revised:** 8/25/1997, 12/04/2002, 1/17/2006, 12/21/07, 6/3/08, 10/9/09, 10/11/10

**Date Reviewed:** 6/3/08, 10/9/09, 10/11/10, 1/4/12

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